## HOW TO SIGN-UP FOR A LADDERS

## Weekly sign-up opens 5-days in advance ay 7:00AM

# Step 1: Login to your OTC Account: OTC Club



Step 2: Under the "Register for Programs, Lessons & Camps" tab click "Register for Adult Programs"

 Please Note: If you have a family style account and you are not the main member, click the "login to main account" button in the top left corner to access the sign-up. If you do not this button email info@ottawatennisclub.ca



#### Step 3: Select adult ladders at the top of the page.



**Step 4:** Scroll to the ladder of your choice and press the blue "**register now**" botton

OTC Ladders offer a great way for members of all skill levels to meet other players, enjoy friendly competition, and improve their game. Players are grouped into boxes of 4-5 participants with similar playing abilities, with *THREE* weeks to complete matches against each opponet. Based on match results, players will move up/down/stay in their current box for the next round. Points are earned for participation as well as for winning.

Late entries will be accepted during the first week of each round IF there is space to accomodate them. *Entries during the last two weeks will start in the following round.* 

ograms		
2025 OTC Mens Ladders	Age: 14 to 99	
	Age. 14 to 99	
Day and Time :		
Date : to		
Avail Spots: 99		
Member Fee : \$20.00,		
Non-Member Fee: Members Only		
	REGISTER NOW	

# Step 5: Click Register

- Note: if you are not the main member, please select yourself from the drop-down menu and click register

Member Registered
Tait2 Test, Mike2
Program*
Adult Ladders - 2025 OTC Mens Ladders (1757)
If "Yes", please select which family member to register from the dropdown list below:
Select "Yes" below if registering a family member.*
○ Yes <sup>®</sup> No
Family Member
Select
Additional Information
BACK REGISTER

#### Step 6: Click "Confirm and Checkout"



Adult Program	Fee & Status
Adult Ladders - 2025 OTC Mens Ladders (1757)	\$20.00 Not Yet Paid
REGISTER MORE PROG	RAMS
CONFIRM AND CHECK	OUT

# Step 7: Click "Pay by credit card"

To make a payment please select a payment option below:



**Step 8:** To review your round robin sign-ups, click "**view my registration**" and scroll down to the bottom of the page.

"Registration Pending	
	BACK